# The Responses

## 24/001

**Your Request 1**: *Could you please provide me with some information on what Respiratory Diagnostic Equipment, specifically Cardiopulmonary Exercise Test (CPET) Equipment, Spirometers and FeNO devices, are currently in use across all departments within your University?*

*I am particularly interested in the equipment in the following departments or similar departments (although I'd be interested to learn in which other departments this equipment might be used):*

* *Sports Science*
* *Physiotherapy*

*I would like to know the following please:*

*1. The number of current devices in use*

*2. Manufacturer and type of device*

*3. Which departments are they in*

*4. Date of installation*

*5. Which disposable bacterial/viral filter is being used for lung function testing*

**LJMU Response 1:**

LJMU does not have a Physiotherapy department.

We are also unable to provide numbers of respiratory diagnostic equipment across the entire University. This is because Section 12 of the FOIA puts a limit of £450 on the costs the University should need to incur in responding to a request for information. Any request costing in excess of this amount should be refused. Unfortunately, no department holds a record of this type of equipment in a readily reportable format, therefore ascertaining the accurate numbers would require individual analysis of every building/department in the University. We estimate the cost of such analysis would be in excess of £450. If you were to make a new request for a narrower category of information, it may be that we could comply with that request within the appropriate limit.

The details for Sports Science are as follows:

1. There are 39 devices currently in use

2. 3 Vyntus gas machines made by Vyaire, 8 metalyzer (3BR2) machines made by Cortex, 3 Moxus machines made by AEI Instruments, 10 handheld spirometers made by CareFusion using disposable cardboard tubes, and 15 Alpha 6000 series machines made by Vitalograph

3. Sports Science

4. Vyntus gas machines: 4 years ago

Cortex metalyzer (3BR2) machines: 2-14 years ago

Moxus machines: 4-7 years ago

Handheld spirometers: 6 years ago

Alpha 6000 series machines: 3-4 years ago

5. Vitalograph 2820 BV Filters are used in the labs for lung function testing

## 24/002

**Your Request 1**: *Please would you forward me the staffing structure, including names, direct lines and email addresses, of your following departments:*

* *Legal & Corporate Governance Department*
* *Information Governance & Data Protection Department*
* *Human Resources Department*
* *Policy & Communications Department*
* *Finance & Accounting Department*
* *Payroll Department*

**LJMU Response 1:** Please see attached Annex 1 for the staffing structures we hold. We do not hold any such chart for Legal and Governance Services (this team also encompasses Information Governance and Data Protection). Furthermore, we will not be providing names and contact information for individual staff as LJMU is obliged to protect personal data in compliance with the principles of the GDPR. Under the provisions of Section 40(2) of the FOIA we can withhold data where disclosure could be in breach of these principles.

**Contact information for LJMU is also readily available on our website:** <https://www.ljmu.ac.uk/>.

**Your Request 2**: *Please can you advise what the total spend on Temporary/Interim staff has been in the last twelve months?*

**LJMU Response 2:** Total spend from January 2023 to December 23 was £3,883,014 (all sources of funds).

**Your Request 3**: *Which, if any, recruitment consultancies have been used to provide these staff?*

**LJMU Response 3:**

* Adecco
* Alder Hey Childrens Foundation Trust
* Blue Arrow Ltd
* Bramble Hub Limited
* Castlefield Recruitment Limited
* Cheshire & Wirral P NHSFT
* Compass Counselling
* Countess of Chester Hospital NHS Foundation Trust
* Escentral Ltd
* Faithful & Gould Ltd
* Hays Specialist Recruitment
* Liverpool University Hospitals NHS Foundation Trust
* Merseyside Police
* Michael Page International Recruitment Limited
* Purosearch Ltd
* Redhen Consultancy
* Unitemps
* University Of Liverpool
* Wirral University Teaching Hospital NHS
* YULA Drama School

## 24/003

**Your Request 1**: How many students have been reported to your student disciplinary procedures over misconduct relating to the conflict in Israel and Palestine since October 5th2023?

**LJMU Response 1:** None

**Your Request 2**: How many students have been found to have breached University rules on student conduct relating to actions regarding to the conflict in Israel and Palestine since October 5th 2023?

**LJMU Response 2:** None

## 24/004

**Your Request 1**: *This is related to any National Certificate for the Training of Journalists as well as BA & MA journalism courses, or any other course related to journalism.*

*The organisation 'Centre for Media Monitoring claims that it has 'secured agreements from over 60 universities to include:*

*CfMM’s Masterclasses on “How to Report on Muslims & Islam” - this can take place in related modules such as those dealing with reporting on Ethics, Race & Religion.*

*So I would like to know the following: Have you run CfMM masterclasses at your university. And if so:*

*1. Which ones?*

*2. How often?*

*3. In which courses?*

*4. How much do you pay CfMM for each class (this would cover any legal trading name under which they deliver the classes)?*

*5. How much have you paid CfMM in total (this would cover any legal trading name under which they deliver the classes)?*

*6. In addition, has the CfMM Director & Advocacy Lead Rizwana Hamid taught any other modules or 'masterclasses' at your university? If so,*

* *What?*
* *When?*

**LJMU Response 1:**

1. Rizwana Hamid from the CfMM has delivered standalone workshops on two occasions at LJMU, in 2021 and 2023. She visited on a single day each time during Semester 1 and delivered the workshop twice, once each to two different modules. We do not have a standing ‘agreement’ with CfMM.

2. As above.

3. MA Journalism and Sports Journalism, as part of a core module called ‘Journalism in Context.’ MA Journalism and Sports Journalism as part of an optional L6 module called Journalism Issues Project. It is possible but not confirmed that Rizwana will deliver the same workshop to a new L5 module called Journalism Issues, which replaces the above L6 module, in the coming semester.

4. We do not pay. We cover travel expenses only.

5. As above.

6. No

## 24/005

***Your Request 1****: For each the last five academic years (2018/19, 2019/20, 2020/21, 2021/22, 2022/23 and for 2023/24 so far) please tell me: the total number of students enrolled at the university, and the number of these who were international students.*

**LJMU Response 1:**

|  |  |  |
| --- | --- | --- |
| HESA\_Year | Total Students | International Students |
| 2018-2019 | 24031 | 1305 |
| 2019-2020 | 25051 | 1422 |
| 2020-2021 | 27199 | 1504 |
| 2021-2022 | 28102 | 1489 |
| 2022-2023 | 28418 | 2054 |
| 2023-2024 | 26070 | 1831 |

**Your Request 2**: The total number of student deaths and the number of these deaths that related to international students.

**LJMU Response 2:**

|  |  |  |
| --- | --- | --- |
| Date Range | Quantity  | Notes |
| 2018/19 | * Six deaths reported
* International Students <5
 | To note: Three of the deaths reported were for people who had studied at LJMU in the past but had not been current students at the time the death occurred / was reported to the university. |
| 2019/20  | * Five deaths reported
* No international students.
 |  |
| 2020/21  | * Ten deaths reported
* International Students <5
 | To note: One of the deaths reported was for a person who had studied at LJMU in the past but had not been a current student at the time the death occurred / was reported to the university. |
| 2021/22 | * Eight deaths reported
* International Students <5
 |  |
| 2022/23 | * Eight deaths reported
* International Students <5
 | To note: One of the deaths reported was for a person who had studied at LJMU in the past but had not been a current student at the time the death occurred / was reported to the university. |
| 2023/24 (so far) | * Six deaths reported at this stage in the current academic year
* No international students
 | To note: Two of the deaths reported were for people who had studied at LJMU in the past but had not been current students at the time the death occurred / was reported to the university. |

**Your Request 3**: The total number of student deaths where the cause has been found or is suspected to be suicide, and the number of these cases that related to international students.

**LJMU Response 3:**

|  |  |
| --- | --- |
| **Date Range** | **Quantity**  |
| 2018/19 | <5 recorded as suicide or suspected  |
| 2019/20 | None |
| 2020/21 | <5 recorded as suicide or suspected |
| 2021/22 | <5 recorded as suicide or suspected |
| 2022/23 | <5 recorded as suicide or suspected |
| 2023/24 (so far) | <5 recorded as suicide or suspected |
| None of the students whose deaths had been recorded as a suicide or suspected suicide were international students. |

***Your Request 4:***

*The total number of self-harm or attempted suicide incidents recorded by the university, and the number of these cases that related to international students. Please provide data for the total student body, across both undergrad and postgrad courses, and for deaths that involved enrolled students regardless of whether the death occurred on or off campus.*

**LJMU Response 4:** We are not able to produce this information from our case management system as they are recorded in the narrative rather than as a specific case type.

## 24/006

***Your Request 1****: For each the last five academic years (2018/19, 2019/20, 2020/21, 2021/22, 2022/23 and for 2023/24 so far) please tell me: the total number of students enrolled at the university, and the number of these who were international students.*

**LJMU Response 1:**

|  |  |  |
| --- | --- | --- |
| HESA\_Year | Total Students | International Students |
| 2018-2019 | 24031 | 1305 |
| 2019-2020 | 25051 | 1422 |
| 2020-2021 | 27199 | 1504 |
| 2021-2022 | 28102 | 1489 |
| 2022-2023 | 28418 | 2054 |
| 2023-2024 | 26070 | 1831 |

**Your Request 2**: The total number of student deaths and the number of these deaths that related to international students.

**LJMU Response 2:**

|  |  |  |
| --- | --- | --- |
| Date Range | Quantity  | Notes |
| 2018/19 | * Six deaths reported
* International Students <5
 | To note: Three of the deaths reported were for people who had studied at LJMU in the past but had not been current students at the time the death occurred / was reported to the university. |
| 2019/20  | * Five deaths reported
* No international students.
 |  |
| 2020/21  | * Ten deaths reported
* International Students <5
 | To note: One of the deaths reported was for a person who had studied at LJMU in the past but had not been a current student at the time the death occurred / was reported to the university. |
| 2021/22 | * Eight deaths reported
* International Students <5
 |  |
| 2022/23 | * Eight deaths reported
* International Students <5
 | To note: One of the deaths reported was for a person who had studied at LJMU in the past but had not been a current student at the time the death occurred / was reported to the university. |
| 2023/24 (so far) | * Six deaths reported at this stage in the current academic year
* No international students
 | To note: Two of the deaths reported were for people who had studied at LJMU in the past but had not been current students at the time the death occurred / was reported to the university. |

**Your Request 3**: The total number of student deaths where the cause has been found or is suspected to be suicide, and the number of these cases that related to international students.
**LJMU Response 3:**

|  |  |
| --- | --- |
| **Date Range** | **Quantity**  |
| 2018/19 | <5 recorded as suicide or suspected  |
| 2019/20 | None |
| 2020/21 | <5 recorded as suicide or suspected |
| 2021/22 | <5 recorded as suicide or suspected |
| 2022/23 | <5 recorded as suicide or suspected |
| 2023/24 (so far) | <5 recorded as suicide or suspected |
| None of the students whose deaths had been recorded as a suicide or suspected suicide were international students. |

***Your Request 4:***

*The total number of self-harm or attempted suicide incidents recorded by the university, and the number of these cases that related to international students. Please provide data for the total student body, across both undergrad and postgrad courses, and for deaths that involved enrolled students regardless of whether the death occurred on or off campus.*

**LJMU Response 4:** We are not able to produce this information from our case management system as they are recorded in the narrative rather than as a specific case type.

## 24/007

 ***Your Request 1:***

*Please provide me with data on how many students have failed courses at your university for the following years: 2023, 2022, 2021, 2020, 2019.*

*For each failed course, please provide a breakdown of the country of origin of these students - so for example,* ***in 2020 X number of students failed courses****… then provide a list of the number of fails by country.*

*If there are any instances of a very small number of students failing from a country, which might make students identifiable, I do not expect a figure. However, please identify where you have redacted information for this reason.*

*I would also like a breakdown of what course was failed - i.e computing etc.*

*And a breakdown of what type of degree was failed - so BA/ MA/ PhD etc.*

**LJMU Response 1:** Please see Annex 1 ‘Response FOI 24\_007’ attached.
 

## 24/008

 Requester withdrew FOI

## 24/009

***Your Request 1****: What are your current reporting guidelines? (we are referring to the processes and procedures by which students may submit a report.)****Your Request 2****: How are your reporting guidelines shared with students?****Your Request 3****: How do you make these guidelines accessible to all students?*

**LJMU Response 1,2 & 3:** Students are directed to the Student Complaints Procedure by LJMU’s Student Advice and Wellbeing team, personal tutors or they may contact Student Governance directly. Details of the Student Complaints Procedure are advertised on the university website.

## 24/010

**Your Request 1**: Contract Register Request:

*I am seeking the full and entirety of the organisation's contract register or database. The register should include the following columns/headings or something similar:*

*Contract Reference - unique reference number associated with the contract*

*Contract Title*

*Procurement Category*

*Supplier Name*

*Spend (Total, Annual or contract value)*

*Contract Duration*

*Contract Extensions*

*Contract Start Date*

*Contract Expiry Date*

*Contract Description [Please provide me with as much detail as possible.]*

*Contact Owner (Person that manages the contract register)*

*Contact details of section 151 officer*

*CPV codes/Pro-Class*

**LJMU Response 1:** LJMU does not have a central contracts register.

**Your Request 2**: Procurement Strategy Document Request:

*Can the organisation provide a full version of their Procurement Strategy for the fiscal year 2023-2024?*

 *If the Procurement Strategy is a strategic direction (2022-2025) instead of an annual plan, please provide an update document for 2023-2024. If an update cannot be provided, please provide information on when an update is planned to be published.*

*We require the full document. If any parts of this document have been removed, please state this within your response.*

**LJMU Response 2:** LJMU does not currently have a Procurement Strategy.

**Your Request 3**: Contact Details Request:

Provide contact details of the person responsible for API or data sharing, including [Name, Job Title, Telephone, Email Address].

**LJMU Response 3:** No one member of staff has responsibility for API.

## 24/011

***Your Request 1.*** *\*\*Gas and Electricity Contracts: \*\* Energy Provider*

**LJMU Response 1:** Corona (gas), EDF (electricity)

***Your Request 2****: Annual Spend for each provider for the past 3 financial years.*

**LJMU Response 3:** Available via HESA EMR data which is publicly available: <https://www.hesa.ac.uk/data-and-analysis/estates>

***Your Request 3:*** *Contract Duration (Including any extensions)*

**LJMU Response 3:** 36 months rolling

***Your Request 4:*** *Contract start date:*

**LJMU Response 4**: 24/03/2020

***Your Request 5:*** *Contract Expiry Date:*

**LJMU Response 5:** n/a - rolling contract

***Your Request 6*** *Contract Review Dates:*

**LJMU Response 6:** n/a – rolling contract

***Your Request 7:*** *Contact details of the person responsible, including job title.*

**LJMU Response 7:** Nia Prys-Williams, Energy Manager n.p.williams@ljmu.ac.uk

***Your Request 8:*** *Total Consumption of Gas, please provide me with the latest figure in cubic metres.*

**LJMU Response8:** See table below

***Your Request 9:*** *Total Consumption of Electricity (NHH), please provide me with latest figure in kWh for the past 3 financial years.*

**LJMU Response 9:** See table below

***Your Request 10:*** *Total Consumption of Electricity (HH), please provide me with latest figure in kWh for the past 3 financial years:*

|  |  |
| --- | --- |
| **LJMU Response 10:** See table below **Electricity NHH + HH (kwh)**  | **Gas (kwh)**  |
| **22/23**  | 13,962,234  | 14,068,227  |
| **21/22**  | 14,628,692  | 17,758,821  |
| **20/21**  | 13,471,584  | 17,853,247  |

***Your Request 11:*** *Contact details of the person responsible, including job title at the very least.*

**LJMU Response 11:** Nia Prys-Williams, Energy Manager n.p.williams@ljmu.ac.uk

***Your Request 12:*** *Energy Management System Contract(s) - Contract(s) relating to the organisation’s energy management system. An energy management system (EMS) is a system of computer-aided tools used by operators of electric utility grids to monitor, control, and optimise the performance of the generation or transmission system.*

*Energy Management System Provider*

*1. Annual Spend*

*2. Contract Duration (Including any extensions)*

*3. Contract Expiry Date*

*4. Contract start date*

*5. Contract Review Date*

*6. Contract Description – A description of the services provided.*

*7. Brand of the software*

*8. Total number of meter points for electricity:*

*a. Non-Half Hourly (NHH) meter points*

*b. Half Hourly (HH) meter points*

*9. Total number of Gas meter points*

*10. Total number of meter points for specialist gases and liquids*

*11. Contact details of the person responsible, including job title*

**LJMU Response 12:**

The university does not have a single Energy Management System Contract. We do have the following: -

• An Energy Management software package, Systems Link, to process and validate invoices, collate
data and support monitoring. 23 electricity supplies (5 x NHH and 18 x HH), 30 Gas

• A Building Energy Management System (BEMS), Trend, which controls our plant and equipment.

• An ISO50001 Energy Management System (ISO50001), a document and management system which is being established.

## 24/012

**Your Request 1**: What training courses or training sessions, either delivered by internal or external instructors, do staff typically complete with regard to the issue of terrorism extremism?  Are there mandatory courses? Or, if there is no typical framework for courses: what courses have been delivered on this subject in the past 12 months up to date?

**LJMU Response 1:** The university offers an eLearning module ‘Introduction to the Prevent Duty’. It is a mandatory requirement that all staff complete this module.

 **Your Request 2:***If possible, can you please provide copies of the training material delivered in these sessions/courses: any slides, booklets etc?*

**LJMU Response 2:** This is an online module; it is not possible to share the training materials.

**Your Request 3**: *What training material or material for guidance is currently held for staff? For example, is there a permanent staff handbook on spotting and dealing with signs of extremism? Could you please provide copies of any such material.*

**LJMU Response 3:** There are no additional training or guidance materials outside of the training module.

 **Your Request 4:** *Could you please provide any lists or summaries of material that has been deemed, in any guidance provided to staff, to be connected to extremist ideologies, or to promote these ideologies.*

**LJMU Response 4:** The university has not provided any lists or summaries of material that has been deemed to be connected to extremist ideologies or to promote these ideologies to staff members.

## 24/013

**Your Request 1**: *In the last 5 years, how many times has your college/university suffered from a ransomware attack? Please provide specific dates (months/years) if possible.*

* How much downtime did this cause (in hours)?
* How much downtime did this cause (in hours)?
* *Did you pay the ransom? If so, how much was the ransom?*
* *What type of ransomware was used?*
* *What was the total cost of the incident to your college/university?*
* *How many student and/or staff records were impacted in the breach?*

**LJMU Response 1:**  The university has not been impacted by a known ransomware attack on centrally managed systems.

## 24/014

**Your Request 1**: When did the University last undertake an estate wide fabric and M&E condition survey?

**LJMU Response 1:** 2017

**Your Request 2**: Has the University ever undertaken an accessibility (DDA) audit?

**LJMU Response 2:** Yes, 2017

**Your Request 3**: When did the University last commission an asset verification survey (M&E and Electrical)?

**LJMU Response 3:** 2021

**Your Request 4**: Does the University have up to date measured drawings for its building/departments?

**LJMU Response 4:** Yes

**Your Request 5**: If the plans are available and current, are they able to demonstrate fire compartmentation lines?

**LJMU Response 5:** Yes

## 24/015

 [INTERNAL REVIEW]

## 24/016

***Your Request 1****: Did your university adopt a working definition of Antisemitism? If so Which one?
When?*

**LJMU Response 1:** In December 2020, LJMU adopted the IHRA definition of antisemitism – you can find this on our Respect Always page: <https://www.ljmu.ac.uk/campaigns/respect-always>

 ***Your Request 2****: Did your university adopt a working definition of Islamophobia? If so*
*Which one? When?*

**LJMU Response 2:** LJMU has not adopted a working definition of islamophobia.

## 24/107

***Your Request 1****: Any guidance given to academics with regard to teaching neurodivergent students. Copies of word documents or PowerPoint presentations would fall under this request. URLs leading to guidance would also be welcome.*

**LJMU Response 1:** LJMU provide funding for staff to work with students on projects that are designed to enhance the curriculum and student experience. This is known as the Curriculum Enhancement Student Internship Scheme. These become exemplars of good practice and are often the provocation for wider uptake of associated initiatives across the University. In recent years, several of these have focused on neurodiversity as part of a strategic decision to focus the scheme on student wellbeing initiatives. (https://www.ljmu.ac.uk/teaching-and-learning-academy/projects/curriculum-enhancement-internships)

Neurodiversity is also covered in a core module for the PGCert Academic Practice (Inclusive Curriculum Design and Evaluation) that is mandatory for all new teaching staff with less than 5 years’ teaching experience or a relevant qualification.

The LJMU Teaching and Learning Strategy (2023 – 2030) presents four areas for development. These are inclusive curriculum, education for sustainable development. digital education, and education for wellbeing. Furthermore, the Learning and Teaching Strategy outlines the University's priorities for the enhancement of academic practice. We remain committed to providing inclusive learning opportunities for all students. See the weblink for further details: <https://www.ljmu.ac.uk/teaching-and-learning-academy/educational-policies-and-guidance>

The LJMU curriculum design guides provide resources and support on delivering an inclusive and accessible curriculum. Further details can be accessed at: <https://www.ljmu.ac.uk/teaching-and-learning-academy/educational-policies-and-guidance>

The Diversity and Inclusion team based with Human Resources have developed a neurodiversity guide which can be accessed at: <https://www.ljmu.ac.uk/about-us/edi/edi-resources/neuroinclusivity#:~:text=The%20Diversity%20and%20Inclusion%20team,and%20general%20information%20on%20neuroinclusion>

The Student Union (JMSU) have a Disabled and Neurodiverse Students Community – See: <https://www.jmsu.co.uk/groups/disabled-and-neurodiverse-students-community>

***Your Request 2****: Can you tell me how many employees (e.g. student services) you have whose role specifically addresses neurodivergent students? To be clear, while I’m aware that all staff have some responsibility in this area, I’m interested in staff numbers for those who have a specific neurodivergent-focussed remit. An FTE-equivalent number would be fine. Could I also have job descriptions for each of these staff.*

**LJMU Response 2:** Student Advice and Wellbeing currently have no (zero) staff with a neurodiverse specific job description.

***Your Request 3****: Could you tell me if you have earmarked additional funding for neurodivergent pedagogy. In other words, has a specific sum of funding bear targeted at this issue. To be clear, I’m not interested in research or research-funding, but rather whether additional money has been targeted at the teaching of neurodivergent teaching. A gross figure is fine here, although please feel free to break this down if it is more convenient.*

**LJMU Response 3:** Currently there is no specifically earmarked funding.

***Your Request 4****: What percentage of your undergraduate students identify as neurodivergent – i.e. dyslexia, autism, ADHD*

**LJMU Response 4:** 6.4% for 2022-2023 academic year.

## 24/018

***Your Request 1****: How many instances of academic misconduct (including plagiarism, falsification of authorship, bribery, and anything else defined by your institution to constitute academic misconduct) were recorded by your university in the 2020-2021, 2021-2022 and 2022-2023 academic years? Please give the figure by academic year.*

**LJMU Response 1:**

2020 - 2021: 264
2021 - 2022: 268
2022 - 2023: 277

***Your Request 2:*** *How many of these instances of academic misconduct were linked to international students from within the EU? Please give the figure by academic year.*

*a. How many of these cases led to sanctions? Please detail the severity of the sanctions given (i.e. failure of module; failure of course; suspension; dismissal; etc.)*

**LJMU Response 2:**

2020 - 2021: 15
2021 - 2022: 10
2022 - 2023: 16

a. Sanctions applied:

2020 – 2021:
Zero for assessment component: 1
Zero for assessment component and module mark capped:11
Zero for all module components: 0
Zero for all module components and no referral allowed: 1
Expulsion: 0

\*2 cases not recorded in a way that enables the LJMU to report.

2021 - 2022:
Zero for assessment component:0
Zero for assessment component and module mark capped:7
Zero for all module components:2
Zero for all module components and no referral allowed:0
Expulsion:0

\*1 case not recorded in a way that enables the LJMU to report.

2022 - 2023:
Zero for assessment component:1
Zero for assessment component and module mark capped:8
Zero for all module components:0
Zero for all module components and no referral allowed:

Expulsion:0

\*7 cases not recorded in a way that enables the LJMU to report.

***Your Request 3****: How many of these instances of academic misconduct were linked to international students from outside the EU? Please give the figure by academic year.*

*a. How many of these cases led to sanctions? Please detail the severity of the sanctions given (i.e. failure of module; failure of course; suspension; dismissal; etc.)*

**LJMU Response 3:**

2020 - 2021: 143
2021 – 2022: 174
2022 - 2023: 196

a. Sanctions applied:

2020 - 2021:
Zero for assessment component: 35
Zero for assessment component and module mark capped: 79
Zero for all module components: 14
Zero for all module components and no referral allowed: 0

Expulsion: 5

\*10 cases not recorded in a way that enables the LJMU to report within the cost limit.

2021 – 2022:
Zero for assessment component:6
Zero for assessment component and module mark capped:71
Zero for all module components:14
Zero for all module components and no referral allowed:0

Expulsion:1

\*82 cases not recorded in a way that enables the LJMU to report within the cost limit.

2022 - 2023:
Zero for assessment component:19
Zero for assessment component and module mark capped:109
Zero for all module components:21
Zero for all module components and no referral allowed:2

Expulsion:1

\*44 cases not recorded in a way that enables the LJMU to report within the cost limit.

***Your Request 4****: How many of these instances of academic misconduct were linked to British students? Please give the figure by academic year.*

*a. How many of these cases led to sanctions? Please detail the severity of the sanctions given (i.e. failure of module; failure of course; suspension; dismissal; etc.)*

**LJMU Response 4:** The University does not collate academic misconduct data based on British students. We only record students from the United Kingdom of Great Britain and Northern Ireland. These are:

2020 – 2021: 106
2021 - 2022: 84
2022 - 2023: 65

a. Sanctions applied:

2020 - 2021:
Zero for assessment component: 21
Zero for assessment component and module mark capped: 71
Zero for all module components:8
Zero for all module components and no referral allowed: 1

Expulsion: 0

\*5 cases not recorded in a way that enables the LJMU to report within the cost limit.

2021 - 2022:
Zero for assessment component:15
Zero for assessment component and module mark capped:57
Zero for all module components:1
Zero for all module components and no referral allowed:0

Expulsion:0

\*11 cases not recorded in a way that enables the LJMU to report within the cost limit.

2022 - 2023:
Zero for assessment component:5
Zero for assessment component and module mark capped:35
Zero for all module components:5
Zero for all module components and no referral allowed:0

Expulsion:2

\*18 cases not recorded in a way that enables the LJMU to report within the cost limit.

\* Section 12 of the FOIA puts a limit of £450 on the costs the University should need to incur in responding to a request for information. Any request costing in excess of this amount should be refused. Unfortunately, LJMU does not record some of this information in a reportable format.

## 24/019

***Your Request 1****: Could you please clarify whether the University currently use a digital HACCP (Hazard Analysis and Critical Point) solution within your food & beverage department. To clarify do you currently monitor the temperature of your food and beverage manually or digitally?*

**LJMU Response 1:** LJMU has a food safety/HACCP system in place, however, this is currently a manual process involving physical record keeping rather than a digital cloud-based solution and temperature checks are taken manually using a digit probe.

***Your Request 2****: If yes (digitally) please advise: Who is the supplier? When does the contract expire? How much do you currently pay per annually?*

**LJMU Response 2:** Not applicable – no digital system in place.

## 24/020

***Your Request 1:*** *Does your institution collect data (for example, during enrolment or re-enrolment) on whether students are also parents (i.e. have significant parental responsibility to one or more children under 18)?*

**LJMU Response 1:** LJMU uses the following tick box selection on our registration form.
 

***Your Request 2:*** *If the answer to (i) is yes, what proportion of the student population (broken down into UG / PGT / PGR and FT / PT) are currently student parents (preferably for the current academic year (23/24) or for the A/Y 22/23)?*

|  |  |  |
| --- | --- | --- |
| **LJMU Response 2:** Level Of Study  | Children - Yes%  | Children - No%  |
| PGT  | 21.3  | 78.7  |
| UG  | 4.3  | 95.7  |
| PGR  | 17.7  | 82.3  |
| Mode Of Study  | Children - Yes%  | Children - No%  |
| FTS  | 4.8  | 95.2  |
| PT  | 25.4  | 74.6  |

***Your Request 3:*** *Are there any childcare facilities at your institution or affiliated with your institution? If no, have there been any childcare facilities at your institution in the past (and if so, when were they closed)? However, if yes, please can the following questions also be addressed:*

**LJMU Response 3:** There are currently no childcare / creche facilities at LJMU.

## 24/021

***Your Request 1:*** *I would like to request the number of bank cards (credit or debit) that have been reported lost each year between 2020 and 2023, separated by year. If possible, please also separate the data by month. For example, X cards were reported lost in January 2020, Y cards were reported lost in February 2020, etc.*

**LJMU Response 1:** Following a search of our records, we have established that the information you have requested is not held by LJMU.

## 24/022

**Your Request 1**: In the below request, the phrase ‘arms trade companies’ relates to, but not limited to:

1. BAE systems
2. Babcock
3. QinetiQ
4. Rolls-Royce
5. Serco
6. Cobham
7. Raytheon
8. Airbus
9. General Dynamics
10. Leonardo MW
11. Lockheed Martin
12. Thales
13. MBDA
14. Elbit Systems
15. Caterpillar
16. MOD
17. DSTL
18. Atomic Weapons establishment
19. GKN
20. Boeing Please may you provide:

1) Any investment made into an arms trade company, detailing the name of the arms trade company/organisation, amount invested, and type of investment (e.g. bonds, stocks and shares, capital etc.) of that financial year, for the past five financial years.

2) Any investment made into an arms trade company by the university endowment fund organised by name of company/organisation, amount invested of that financial year, for the past five financial years

3.) The name of any investment management firm or bank the university uses to make investments, and the amount given to them annually. If they do provide a list of the names of companies/organisations/investments they make on the university’s behalf, please include any investments in arms trade companies provided by this information.

**LJMU Response 1:** LJMU does not have any investments or use University Endowments to invest in any of the organisations listed. The University does not use an investment management firm.

## 24/023

***Your Request 1****: Contract 1**- Telephony/Voice Services (Analogue, ISDN VOIP, SIP, Cloud)*

*1.Telephony/Voice Services Provider- Please can you provide me with the name of the supplier for each contract.*

*2. Telephony/Voice Services Spend – Please can you provide me with the annual spend*

*3.Telephony/Voice Services - Contract Renewal Date- please provide day, month and year (month and year are also acceptable). If this is a rolling contract, please provide me with the rolling date of the contract. If there is more than one supplier, please split the renewal dates up into however many suppliers*

*4.Telephony/Voice Services - Contract Duration- the number of years the contract is for each provider, please also include any contract extensions.*

*5.Telephony/Voice Services - Type of Lines - Please can you split the type of lines and users per each supplier? PSTN, Analogue, SIP, ISDN, VOIP, Cloud*

*6.Telephony/Voice Services Number of Lines / Channels / SIP Trunks/ Cloud based users- Please can you split the number of lines per each supplier? SIP trunks/connections, PSTN, Analogue, ISDN*

*Contract 2 - Incoming and Outgoing of call services****.***

*6.Minutes/Landline Provider- Supplier’s name (NOT Mobiles) if there is no information available, please can you provide further insight into why?*

*7.Minutes/Landline Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract, please provide me with the rolling date of the contract.*

*8.Minutes Landline Monthly Spend- Monthly average spend on calls for each provider. An estimate or average is acceptable. If SIP services, please provide me with the cost of services per month.*

*9.Minute’s Landlines Contract Duration- the number of years the contract is for each provider, please also include any contract extensions.*

*10.Number of Extensions- Please state the number of telephone extensions the organisation currently has. An estimate or average is acceptable.*

*Contract 3 - The organisation's broadband provider.*

*11.Broadband Provider- Supplier’s name if there is not information available, please can you provide further insight into why?*

*12.Broadband expiry l Date- please provide day, month, and year (month and year is also acceptable). If this is a rolling contract, please provide me with the rolling date of the contract. If there is more than one supplier, please split the expiry dates up into however many suppliers.*

*13.Broadband Annual Average Spend- Annual average spend for each broadband provider. An estimate or average is acceptable.*

*Contract 4 - Contracts relating to Wide Area Network [WAN] services, this could also include HSCN network services.*

*14. WAN Provider- please provide me with the main supplier(s) if there is no information available, please can you provide further insight into why?*

*15.WAN Contract expiry Date- please provide day, month, and year (month and year are also acceptable). If this is a rolling contract, please provide me with the rolling date of the contract. If there is more than one supplier, please split the expiry dates up into however many suppliers*

*16.Contract Description: Please can you provide me with a brief description for each contract*

*17.The number of sites: Please state the number of sites the WAN covers. Approx. will do.*

*18. WAN Annual Average Spend- Annual average spend for each WAN provider. An estimate or average is acceptable.*

*19.For each WAN contract can you please provide me with information on how this was procured, especially around those procurement that used frameworks, please provide me with the framework reference.*

*20.Internal Contact: please can you send me their full contact details including contact number and email and job title for all the contracts above*.

**LJMU Response 1:** This information is available in the “Information relating to IT provision and use” document available on our website at this address: <https://www.ljmu.ac.uk/about-us/public-information/data-protection-and-freedom-of-information-and-public-sector-information/freedom-of-information/published-information-and-open-data>

Under s.21 of the FOIA, there is no obligation to provide this information to you where it is reasonably accessible elsewhere.

We will not provide the value of our contracts because this is likely to prejudice our commercial interests. The public interest is in favour of withholding the information for this reason under the provisions of s.43 of the FOIA.

## 24/024

**Your Request 1**: Do you monitor your students in terms of faith? If not, why not?

**LJMU Response 1:** Yes

**Your Request 2**: If you do, please provide data for the past three academic years [2020/21; 2021/22; 2022/2023]. To avoid GDPR issues if numbers are below five simply put <5.

**LJMU Response 2:**

|  |  |  |
| --- | --- | --- |
| HESA\_Year | Religion | Records |
| 2020 2021 | Information refused | 856 |
| 2020 2021 | Buddhist | 134 |
| 2020 2021 | Spiritual | 513 |
| 2020 2021 | Christian | 11661 |
| 2020 2021 | Jewish | 53 |
| 2020 2021 | Hindu | 352 |
| 2020 2021 | Muslim | 1826 |
| 2020 2021 | Sikh | 136 |
| 2020 2021 | Any other religion or belief | 450 |
| 2020 2021 | No religion | 11218 |
| 2021 - 2022 | Jewish | 54 |
| 2021 - 2022 | Christian | 11681 |
| 2021 - 2022 | Hindu | 363 |
| 2021 - 2022 | Buddhist | 137 |
| 2021 - 2022 | Spiritual | 670 |
| 2021 - 2022 | Any other religion or belief | 456 |
| 2021 - 2022 | No religion | 12039 |
| 2021 - 2022 | Information refused | 786 |
| 2021 - 2022 | Sikh | 114 |
| 2021 - 2022 | Muslim | 1802 |
| 2022 - 2023 | No religion | 13007 |
| 2022 - 2023 | Christian | 11216 |
| 2022 - 2023 | Buddhist | 153 |
| 2022 - 2023 | Information refused | 864 |
| 2022 - 2023 | Hindu | 444 |
| 2022 - 2023 | Jewish | 54 |
| 2022 - 2023 | Muslim | 2033 |
| 2022 - 2023 | Sikh | 117 |
| 2022 - 2023 | Any other religion or belief | 530 |

**Your Request 3**: The chaplains on your website, are they all full time and accessible 24-7-academic-year? Please state on a religion-by-religion basis e.g., Catholic, Anglican, Muslim, Hindu etc. which are, and which are not.

**LJMU Response 3:** Muslim Chaplain – FT; Catholic – FT; Anglican – FT; Jewish - FT

**Your Request 4**: Over the past three academic years how often were their services used? Please breakdown into the different faith groups.

**LJMU Response 4:** We do not hold quantitative data on usage.

**Your Request 5**: Are all your chaplains campus based?

**LJMU Response 5:** Chaplains are available both on and off campus.

**Your Request 6**: If not, why not?

**LJMU Response 6:** N/A

**Your Request 7**: If so, which have an office on campus?

**LJMU Response 7:** There is a space on our partner university site for use as an office, and a space on our campus for meetings.

**Your Request 8**: Are any of your chaplains paid, and if so, which ones, and by whom [e.g., the university or their religious group such as the Church of England.]?

**LJMU Response 8:** All Chaplains are paid. All are paid by their religious group with the exception of the Muslim chaplain who is a joint appointment between LJMU and the University of Liverpool.

***Your Request 9*:** *Do you have anyone who looks after the pastoral needs of humanists?*

**LJMU Response 9:** No

***Your Request 10:*** *In this age of multi-religion do you have specific prayer facilities for specific religions? In Islam for example, worshippers must carry out ablutions before prayers. If not, why not?*

**LJMU Response 10:** We have a mixture of dedicated prayer spaces and mixed multi-purpose spaces.

## 24/025

**Your Request 1**: How many student complaints and/or student disciplinaries have been investigated in relation to sexual misconduct from the period September 2019 - September 2023?

**LJMU Response 1:**

September 2020 – September 2023 - 5

Prior to September 2020, we used a different case record system. The data would need to be extracted manually for periods prior to this date which would exceed the cost limit set out in Section 12 of the FOIA.

**Your Request 2**: Regarding Point 1, please confirm how many complainants were female and how many were male.

**LJMU Response 2:** 5 female, 0 male

**Your Request 3**: Regarding Point 1, please confirm how many respondents were female and how many were male.

**LJMU Response 3:** 0 female, 5 male

**Your Request 4**: Regarding Point 1, please confirm the number of complaints/incidents, if any, were alleged to have taken place on university premises.

**LJMU Response 4:** 0

**Your Request 5**: Regarding Point 1, please provide the number of working days each investigation ran, from the date the complaint was first submitted to the date the complaint outcome was formally communicated to the complainant.

**LJMU Response 5:** LJMU is committed to managing complaints in a timely fashion. We adhere to the Office of the Independent Adjudicator’s recommendation that all internal processes are completed within 90 calendar days. Where this is not possible, for example due to complex issues or where parties to the complaint are unavailable for interview, we will contact the reporting student to explain the delay.

**Your Request 6**: Regarding Point 1, please confirm the outcome of the investigation. Where the investigation or complaint was dismissed, please provide the reason for this.

**LJMU Response 6:**

4 complaints upheld (1 Expulsion and 3 Final Warnings)

1 investigation could not reach a conclusion.

## 24/026

**Your Request 1**: Does your university have a mandatory consent course for first-year undergraduates? If so, how long has this course been in place?

**LJMU Response 1:** No

**Your Request 2**: How many students have completed the consent course per academic year over the last 10 years up until and including 2022/23? Please provide the number of students who completed the consent course as well as the total number of students who are supposed to complete the consent course per academic year.

**LJMU Response 2:** NA

**Your Request 3**: What repercussions are in place for those who do not complete the consent course? If one of these is suspension or expulsion, please provide the number of students who were suspended or expelled because they did not complete the consent course for each academic year over the last 10 years up until and including 2022/23.

**LJMU Response 3:** NA

## 24/027

**Your Request 1**: The number of allegations of rape reported to the institution per academic year over the last 10 years including 2022/23.

**LJMU Response 1:**

Our Student Governance team deals with allegations were the alleged victim and alleged perpetrator are both students at LJMU. LJMU does not record using the word ‘rape’, we record as ‘sexual misconduct’.

The following numbers relate to reports made to our Student Governance team:

2020-2021 – < 5
2021-2022 – < 5
2022-2023 – 0

\*Prior to September 2020, LJMU did record in a way that enables the university to report within the cost limit. The data would need to be extracted manually for periods prior to this date which would exceed the cost limit set out in Section 12 of the FOIA.

**Your Request 2**: How many of the reported rape allegations were investigated, how many were thrown out, how many were found to be true and how many were reported to the police? Please provide the numbers per academic year over the last 10 years including 2022/23.

**LJMU Response 2:** The cases above were investigated by LJMU. LJMU cannot report on how many cases were reported to the police as we do not hold this data.

**Your Request 3**: The number of allegations of sexual assault reported to the institution per academic year over the last 10 years including 2022/23.

**LJMU Response 3:**

2020-2021 – < 5
2021-2022 – < 5
2022-2023 – < 5

\*Prior to September 2020, LJMU did record in a way that enables the university to report within the cost limit. The data would need to be extracted manually for periods prior to this date which would exceed the cost limit set out in Section 12 of the FOIA.

**Your Request 4**: How many of the reported sexual assault allegations were investigated, how many were thrown out, how many were found to be true and how many were reported to the police? Please provide the numbers per academic year over the last 10 years including 2022/23.

**LJMU Response 4:**

2020-2021 – < 5
2021-2022 – < 5
2022-2023 – < 5

\*Prior to September 2020, LJMU did record in a way that enables the university to report within the cost limit. The data would need to be extracted manually for periods prior to this date which would exceed the cost limit set out in Section 12 of the FOIA.

All cases were investigated by LJMU, 3 upheld, 2 could not reach a conclusion, 1 did not proceed as the alleged perpetrator withdrew from LJMU and 1 did not proceed as the reporting student did not engage with the process.

LJMU cannot report on how many cases were reported to the police as we do not hold this data.

## 24/028

**Your Request 1**: Number of international students this year.

|  |
| --- |
| International students total |
| Career | Headcount |
| Undergraduate | 870 |
| Postgraduate Taught | 1077 |
| Postgraduate Research | 173 |
| Total | 2120 |

**LJMU Response 1:**

**Your Request 2**: Number of computer science students this year.

|  |  |
| --- | --- |
| Computer Science Total |  |
| Career | Headcount |
| Undergraduate | 289 |
| Postgraduate Taught | <5 |
| Postgraduate Research | 15 |

**LJMU Response 2:**

## 24/029

**Your Request 1**: Names, telephone number and email addresses of key contacts within the university for managing printed materials, prospectus, magazines, brochures, flyers etc.

**LJMU Response 1:** studio@ljmu.ac.uk

**Your Request 2**: A description of the decision-making process for onboarding new suppliers.

**LJMU Response 2:** We undertake a full tender process for print suppliers, the current framework runs out October 2025.

**Your Request 3**: Company names of your preferred suppliers you currently use for printing services.

**LJMU Response 3:** Current suppliers are Apogee and Belmont.

## 24/030

***Your Request 1****: High Performance Computing (HPC)*

1. *How many HPC systems does the university have?*
2. *Who is the vendor?*
3. *Who is the current supplier/integrator maintaining it?*

*Within the university who is:*

1. *The Business lead?*
2. *The Technical lead?*
3. *For each would you share their email address and mobile / direct dial contact numbers?*

*g. Would you please confirm the contract end date?*

*h. For each HPC when is the next refresh planned and what would you like to improve upon?*

*i. What would you like to improve upon in your next refresh?*

**LJMU Response 1**:

1. Currently, there are 2 HPC systems. In addition, some researchers have their own small grant funded servers that they use for smaller scale activities.
2. HPE & NVidia
3. Hardware supplier – Nvidia, DTP, managed service provider - Alces Flight Ltd
4. The University will not disclose this information under the provisions of Section 40(2) of the FOIA because disclosure may breach one or more of the data protection principles of the GDPR.
5. The University will not disclose this information under the provisions of Section 40(2) of the FOIA because disclosure may breach one or more of the data protection principles of the GDPR.
6. The University will not disclose this information under the provisions of Section 40(2) of the FOIA because disclosure may breach one or more of the data protection principles of the GDPR.
7. Hardware - 30th June 2026
Managed service – annually in February

h. Refresh of the oldest components of the HPC is scheduled from Sept 2027

i. Current focus is on expansion not improvement.

***Your Request 2****: General Servers*

1. *Who is the current vendor?*
2. *Who is the current supplier/integrator/maintainer?*
3. *When was your last refresh and when is the next server refresh planned?*
4. *Would you please confirm contract end dates?*
5. *What would you like to improve upon in your next refresh?*
6. *Who is the technical lead i.e.name and would you share their email address and contact mobile/direct dial number?*

**LJMU Response 2:**

1. HPE
2. HPE / DTP
3. Nov 2023 / Q4 24 or Q1 25 or when the business dictates.
4. 30th June 2026
5. Focus will be refresh with latest generation of server and so by virtue improvement will be performance.

The University will not disclose this information under the provisions of Section 40(2) of the FOIA because disclosure may breach one or more of the data protection principles of the GDPR.

## 24/031

**Your Request 1**: Current Spend 2024 for Contract Recruitment.

**LJMU Response 1:** £112,808

 **Your Request 2:** Current Spend 2024 for Permanent Recruitment. **LJMU Response 2:** £0

 **Your Request 3:** Current Spend 2024 for IT projects.

 **LJMU Response 3:** £242,693

 **Your Request 4:** Current IT Project providers.

 **LJMU Response 4:** Hays, Infosys, Simpsons, Version 1, Aptem, Arribatec UK Ltd

**Your Request 5:** Current spend on Microsoft Projects.

 **LJMU Response 5:** NA

 **Your Request 6:** Future Spend 2025 on IT projects.**LJMU Response 6:** Not yet known.

 **Your Request 7:** What IT technology do you use.

**LJMU Response 7:** Microsoft, Oracle, HPE, cisco.

 **Your Request: 8:** Period of agreed Framework and when this is due to be retendered for Recruitment (Contract/Permeant)**LJMU Response 8:** Framework expires 01/09/26.

 **Your Request 9:** Period of agreed Framework and when this is due to be retendered for IT Projects**LJMU Response 9:** Framework expires 01/09/26.

 **Your Request 10:** Recruitment Agencies that you currently work with you for IT Recruitment (Contract and Permeant)?**LJMU Response 10:** Hays

 **Your Request 11:** Consultancies you work with for IT projects

**LJMU Response 11:** Hays, Infosys, Simpsons, Version 1, Aptem, Arribatec UK Ltd.

## 24/032

***Your Request 1****: Overall cases of reported antisemitism broken down by each academic year starting from 2018/19 academic year to present (please include information from the 2023/24 academic year that we have had so far)***LJMU Response 1:**

2018/2019 **\***
2019/2020 **\***2020/2021 - <5
2021/2022 - Nil
2022/2023 - Nil
2023/2024 - <5

***Your Request 2:*** *Broken down within each academic year, how many of those cases of antisemitism were perpetrated by students, and how many were perpetrated by lecturers.***LJMU Response 2:**

2018/2019 **\***
2019/2020 **\***2020/2021 - Students
2021/2022 - Nil
2022/2023- Nil2023/2204 - Staff members

***Your Request 3****: Broken down within each academic year, the outcome of each of these cases of reported antisemitism (whether the claim was dismissed, is pending, or was accepted and further action taken)***LJMU Response 3:**

2018/2019 **\***
2019/2020 **\***
2020/2021 - Upheld sanctioned
2021/2022 - Nil
2022/2023 - Nil2023/24 - Informal resolution

***Your Request 4****: In denied dismissed cases related to point (3) please detail both what the claim involved and the reason for dismissal.***LJMU Response 4:** NA

***Your Request 5****: In accepted cases relating to point (3), what action was taken against the accused, whether it be dismissal / expulsion, written warning, no further action or any other form of further action (if so, please detail what this other form was).***LJMU Response 5:**

2020/2021 -Written warning
2023/2024 - NA

**Your Request 6**: On what date (or if specific date not available, what year) your university adopted the IHRA definition of antisemitism.

**LJMU Response 6:** In December 2020, LJMU adopted the IHRA definition of antisemitism – you can find this on our Respect Always page: <https://www.ljmu.ac.uk/campaigns/respect-always>

**\*** Prior to September 2020 figures were not recorded in a way that enables LJMU to report within the cost limit set out in Section 12 of the FOIA.

In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any appropriate cell to ensure compliance.

## 24/033

**Your Request 1**: How many cases/complaints have there been where a student or incoming student has been considered a 'home fee status student' by the University but not by the government?

**\* LJMU Response 1:** LJMU does not hold this data in a reportable format, the data would need to be extracted manually. This would exceed the cost limit set out in Section 12 of the FOIA.

**Your Request 2**: How many complaints have been made by a student or incoming student about not being considered a ‘home fee status student’ by the government?

**\* LJMU Response 2:** LJMU does not hold this data in a reportable format, the data would need to be extracted manually. This would exceed the cost limit set out in Section 12 of the FOIA.

**Your Request 3**: Has the University offered financial support to students who cannot access financial support from the government? If so, how many students and what is the totalling amount of financial aid in the academic year?
**LJMU Response 3:** LJMU does not hold this data in a reportable format. LJMU is unable to separate this information from the overall financial support that is paid to student’s experiencing financial hardship.

**Your Request 4**: How many complaints have been made regarding difficulty or problems accessing government financial support? (e.g from SFE or SAAS)

**\* LJMU Response 4:** LJMU does not hold this data in a reportable format, the data would need to be extracted manually. This would exceed the cost limit set out in Section 12 of the FOIA.

**\*** Section 12 of the FOIA puts a limit of £450 on the costs the University should need to incur in responding to a request for information. Any request costing in excess of this amount should be refused. Unfortunately, LJMU does not record some of this information in a reportable format.

## 24/034

**Your Request 1**: Does your university have and/or operate a nursery for students who have children/babies?

**LJMU Response 1:** No

***Your Request 2****:* If so, is this nursery ran/managed in house by the university or is it contracted out to an external company to run/manage?

**LJMU Response 2:** NA

**Your Request 3**: How many children/babies currently attend this nursery?

**LJMU Response 3:** NA

**Your Request 4**: How many staff currently work in this nursery?

**LJMU Response 4:** NA

## 24/035

**Your Request 1**: 1) For each year since 2018, how many students have been investigative for tuition fee fraud?

2) What were the outcomes in each case?

3) Of the total number of students investigated since 2018, how many were of Chinese nationality?

**LJMU Response 1:** The information you have requested is not held by LJMU**.**

## 24/036

***Your Request 1****: A list of student accommodation blocks/assets owned by the university. For each asset, please include:*

* 1. *Name of hall of residence*
	2. *Year built*
	3. *Number of beds*
	4. *EPC rating and EPC expiration date (if applicable)*
	5. *Details of any development plans for the asset (see question 2)*

**LJMU Response 1:**LJMU does not own or operate any student accommodation. We work with approved partner providers to ensure our students have access to appropriate accommodation in the city centre.

1. ***Your Request 2****: Details of any development, demolition or refurbishment plans related to university-owned halls of residence. Specifically:*
	1. *Does the university currently have a plan to refurbish or retrofit any of its existing student accommodation assets? If so, please identify the assets and include an expected start/completion date. Please also identify any assets currently undergoing works.*
	2. *Does the university currently have a plan to demolish any of its existing student accommodation assets? If so, please identify these assets and include an expected start/completion date.*
	3. *Does the university currently have a plan to develop new student accommodation, either independently or with a joint venture partner? If so, please provide details of the number new beds planned and the expected start/completion dates.*

**LJMU Response 2:**

N/A see response 1

**Your Request 3**: What is the university’s overall strategy – if any – regarding ageing student accommodation stock? Does it plan to demolish, replace or retrofit its stock, and what factors determine the point at which an asset is no longer fit for use (e.g. operational costs, energy use, carbon emissions, etc.)?

**LJMU Response 3:**

N/A see response 1

## 24/037

 **Your Request 1**: Do paramedic students undertake any practice education/placement in paediatric-specific environments (e.g. paediatric ward, health visiting, paediatric emergency department etc.) throughout their university education? (Cross box)

**LJMU Response 1:** Yes, all students.

**Your Request 2**: Do paramedic students receive teaching from any paediatric specialists (e.g. paediatric nurse, paediatric physician etc.) throughout their university education? (Tick box)

**LJMU Response 2:** Yes.

**Your Request 3**: *Please complete the below table detailing: which topics paramedic students are educated on, how such teaching is delivered, if paramedic students are assessed on these topics and if so, how they are assessed.***LJMU Response 3:** Please refer to Annex 1 FOI 24\_037

## 24/038

**Your Request 1**:

Who is your current software provider for managing your student accommodation?

When does your current student accommodation management software contract come to an end?

Who is your current software provider for managing your conference and events?

When does your current conference and events management software contract come to an end?

**LJMU Response 1:** The information you have requested is not held by LJMU. LJMU does not own any student accommodation.

## 24/039

**Your Request 1**: The total spending by your organisation on unconscious bias training for your staff in the financial year 2022/23.

**LJMU Response 1:** Nil

**Your Request 2**: The number of your staff that undertook unconscious bias training in the financial year 2022/23.

**LJMU Response 2:** Nil

## 24/040

|  |
| --- |
| **Your Request 1**:  From 2015 to 2023, the numbers of Liverpool John Moores University degrees (including all Bachelor and Master) conferred every year at the Sino-British College, University of Shanghai for Science and Technology (Sino-British College in short). Please provide this information in aggregated numbers by different programmes. |
|  |
|  |

**LJMU Response 1:**

|  |  |  |
| --- | --- | --- |
| COMPLETION\_TERM | Title | Degrees Awarded |
| 2015 | BGH.Industrial Electronics and Control | **\***<5 |
| 2015 | BGH.Manufacturing Systems Engineering | 31 |
| 2015 | BGH.Industrial Electronics and Control Engineering | 35 |
| 2016 | BGH.Manufacturing Systems Engineering | 30 |
| 2016 | BGH.Industrial Electronics and Control Engineering | 27 |
| 2017 | BGH.Manufacturing Systems Engineering | 40 |
| 2017 | BGH.Industrial Electronics and Control Engineering | 36 |
| 2018 | BGH.Manufacturing Systems Engineering | **\***<5 |
| 2018 | BGH.Industrial Electronics and Control Engineering | **\***<5 |
| 2018 | BGH.Manufacturing Systems Engineering | 30 |
| 2018 | BGH.Industrial Electronics and Control Engineering | 40 |
| 2019 | BGH.Manufacturing Systems Engineering | 38 |
| 2019 | BGH.Industrial Electronics and Control Engineering | 39 |
| 2020 | BGH.Manufacturing Systems Engineering | 27 |
| 2020 | BGH.Industrial Electronics and Control Engineering | 39 |
| 2021 | BGH.Manufacturing Systems Engineering | 33 |
| 2021 | BGH.Industrial Electronics and Control Engineering | 36 |
| 2022 | BGH.Electrical and Electronic Engineering | 7 |
| 2022 | BGH.Mechanical Engineering | 6 |
| 2022 | BGHF.Electrical and Electronic Engineering | 25 |
| 2022 | BGHF.Mechanical Engineering | 27 |

**\***In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any appropriate cell to ensure compliance.

**Your Request 2**: Lists of education programmes, research projects, and research grants that are currently operational at Sino-British College, either participated by Sino-British College students and staff or sponsored by the Sino-British College and the Liverpool John Moores University.

**LJMU Response 2:** Current Education programmes:

|  |  |  |
| --- | --- | --- |
| Programmes | Award | Partnership model |
| Electrical and Electronic Engineering | BEng (Hons) | Articulation and franchise |
| Mechanical Engineering | BEng (Hons) | Articulation and franchise |
| Electrical and Electronic Engineering | BEng (Hons) with Foundation | Dual  |
| Mechanical Engineering | BEng (Hons) with Foundation | Dual |

Please note, any divergence between the programmes in responses 1 and 2 relate to the fact that some programmes in response 1 have subsequently closed.

**Your Request 3**: Liverpool John Moores University policies and governance structure which oversee the operations, including student experience and research, at the Sino-British College. Please provide relevant policy documents and/or relevant administrative staff role specifications where applicable.

**LJMU Response 3:** The governance of Sino-British College is overseen by its Management Council, which meets twice yearly and has members from the University of Shanghai for Science and Technology and members from several of the UK HEIs which are involved in both delivery of academic programmes and in progression from Sino-British College.

For the franchise programmes, the successful students are awarded one certificate from LJMU. The franchise programmes are subject to the processes and oversight set out in the [University Framework for Academic Quality and Standards](https://www.ljmu.ac.uk/academic-registry/staff/quality-and-standards/frameworks-and-regulations). In addition, these programmes are subject to the LJMU’s Academic Policies, as set out [here](https://www.ljmu.ac.uk/academic-registry/collaborative-partners/academic-framework-regulations-and-academic-policies).

For the dual awards, students receive two certificates, one from USST and one from LJMU. For these programmes, an Operational Framework is in place, which confirms the agreed arrangements for their quality assurance, operation and management, and reflects the fact that they are subject to oversight by two, separate, awarding institutions. For the most part, in relation to the LJMU award, these programmes are subject to the same processes and policies as apply for the franchise programmes.

|  |
| --- |
| ***Your Request 4:****From 2015 to 2023, donations, grants, and research fundings received by the Liverpool John Moores University and its affiliated entities from the University of Shanghai for Science and Technology and/or any affiliated individuals, companies, or relevant Chinese official agencies.* |
|  |

 **LJMU Response 4:** LJMU has not received any.

## 24/041

**Your Request 1**: Please provide the following information for BSc Physiotherapy, BSc Occupational Therapy, BSc Nursing, BA Social Work, BA English Literature, BEng Civil Engineering, MPharm in the past 5 academic years:

* Percentage graduating with 1st class honours
* Percentage graduating with 2:1
* Percentage graduating with 2:2

**LJMU Response 1:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| HESA\_Year | Title | Firsts % | 2:1 % | 2:2 % |
| 2018- 2019 | Civil Engineering | 76.9 | 23.1 | 0.0 |
| 2018- 2019 | Nursing with Registered Nurse Status (Adult) | 24.5 | 46.3 | 29.2 |
| 2018- 2019 | Nursing with Registered Nurse Status (Child) | 33.3 | 38.1 | 28.6 |
| 2018- 2019 | Nursing with Registered Nurse Status (Mental Health) | 31.5 | 61.1 | 7.4 |
| 2018- 2019 | Pharmacy | 18.1 | 50.5 | 31.4 |
| 2018- 2019 | Specialist Community Practitioner (District Nursing) | 0.0 | 100.0 | 0.0 |
| 2018- 2019 | Specialist Community Public Health Nursing | 14.3 | 57.1 | 28.6 |
| 2018- 2019 | Specialist Practitioner Community Children's Nursing | 0.0 | 50.0 | 50.0 |
| 2019 - 2020 | Civil Engineering | 69.6 | 21.7 | 8.7 |
| 2019 - 2020 | Nursing with Registered Nurse Status (Adult) | 13.7 | 50.7 | 35.5 |
| 2019 - 2020 | Nursing with Registered Nurse Status (Child) | 40.0 | 20.0 | 40.0 |
| 2019 - 2020 | Nursing with Registered Nurse Status (Mental Health) | 27.7 | 36.2 | 36.2 |
| 2019 - 2020 | Pharmacy | 32.2 | 52.2 | 15.7 |
| 2019 - 2020 | Specialist Community Practitioner (District Nursing) | 75.0 | 25.0 | 0.0 |
| 2019 - 2020 | Specialist Community Public Health Nursing | 20.0 | 40.0 | 40.0 |
| 2019 - 2020 | Specialist Practitioner Community Children's Nursing | 0.0 | 0.0 | 100.0 |
| 2020 - 2021 | Civil Engineering | 69.2 | 23.1 | 7.7 |
| 2020 - 2021 | English Literature | 11.8 | 88.2 | 0.0 |
| 2020 - 2021 | Nursing with Registered Nurse Status (Adult) | 10.0 | 38.9 | 51.1 |
| 2020 - 2021 | Nursing with Registered Nurse Status (Child) | 16.7 | 41.7 | 41.7 |
| 2020 - 2021 | Nursing with Registered Nurse Status (Mental Health) | 26.5 | 38.8 | 34.7 |
| 2020 - 2021 | Pharmaceutical Studies | 0.0 | 0.0 | 100.0 |
| 2020 - 2021 | Pharmacy | 34.8 | 62.0 | 3.3 |
| 2020 - 2021 | Specialist Community Practitioner (District Nursing) | 40.0 | 50.0 | 10.0 |
| 2020 - 2021 | Specialist Community Public Health Nursing | 7.1 | 64.3 | 28.6 |
| 2020 - 2021 | Specialist Practitioner Community Children's Nursing | 66.7 | 33.3 | 0.0 |
| 2021 -2022 | Civil Engineering | 85.3 | 11.8 | 2.9 |
| 2021 -2022 | English Literature | 12.0 | 74.0 | 14.0 |
| 2021 -2022 | Nursing with Registered Nurse Status (Adult) | 28.1 | 41.2 | 30.7 |
| 2021 -2022 | Nursing with Registered Nurse Status (Child) | 37.5 | 41.7 | 20.8 |
| 2021 -2022 | Nursing with Registered Nurse Status (Mental Health) | 36.2 | 36.2 | 27.6 |
| 2021 -2022 | Pharmacy | 27.8 | 51.3 | 20.9 |
| 2021 -2022 | Specialist Community Practitioner (District Nursing) | 0.0 | 66.7 | 33.3 |
| 2021 -2022 | Specialist Community Public Health Nursing | 25.0 | 50.0 | 25.0 |
| 2021 -2022 | Specialist Practitioner Community Children's Nursing | 0.0 | 0.0 | 100.0 |
| 2022 - 2023 | Civil Engineering | 48.8 | 44.2 | 7.0 |
| 2022 - 2023 | English Literature | 22.9 | 77.1 | 0.0 |
| 2022 - 2023 | Nursing Studies | 11.1 | 33.3 | 33.3 |
| 2022 - 2023 | Nursing with Registered Nurse Status (Adult) | 31.8 | 41.7 | 20.5 |
| 2022 - 2023 | Nursing with Registered Nurse Status (Child) | 17.9 | 46.4 | 25.0 |
| 2022 - 2023 | Nursing with Registered Nurse Status (Mental Health) | 42.1 | 42.1 | 12.3 |
| 2022 - 2023 | Pharmaceutical Studies | 0.0 | 33.3 | 66.7 |
| 2022 - 2023 | Pharmacy | 19.7 | 59.0 | 21.4 |
| 2022 - 2023 | Specialist Community Practitioner (District Nursing) | 16.7 | 33.3 | 50.0 |
| 2022 - 2023 | Specialist Community Public Health Nursing | 25.0 | 50.0 | 25.0 |
| 2022 - 2023 | Specialist Practitioner Community Children's Nursing | 0.0 | 0.0 | 100.0 |

Please note BSc Physiotherapy & BSc Occupational Therapy are not courses currently offered by LJMU. BA Social Work only became available again in 2020 – 2021 and as a result we do not have any current grades as yet.

## 24/042

**Your Request 1**: We are preparing a report for which the requested information is an important element. The information concerns demographic information and university initiatives. Our report will significantly contribute to public understanding of matters to do with ethnic representation, equity, and experience, covering both students and staff. The information requested is outline below and also in the attached word document.

**LJMU Response 1:**

|  |  |
| --- | --- |
| Executive Team  | Answer |
| Total number of members:  | 12 |
| Number of BAME members:  | \*<5 |
| Number of Black or Black mixed heritage members:  | \*<5 |
| Professional services staff  |  |
| Total number of professional services staff below Spine Point 30:  | 944 |
| Number of BAME professional services staff below Spine Point 30:  | 53 |
| Number of Black or Black mixed heritage professional services staff below Spine Point 30:  | 21 |
| Total number of professional services staff on Spine Point 30 and above:  | 338 |
| Number of BAME professional services staff on Spine Point 30 and above:  | 17 |
| Number of Black or Black mixed heritage professional services staff on Spine Point 30 and above:  | 5 |
| Total number of professional services staff not on the Spine Point Scale (individual contract):  | 23 |
| Number of BAME professional services staff not on the Spine Point Scale (individual contract):  | \*<5 |
| Number of Black or Black mixed heritage professional services staff not on the Spine Point Scale (individual contract):  | \*<5 |
| General  |  |
| What was your mean ethnicity pay gap (%) in the 22/23 Academic year? :  | -4.71% |
| Is there a university led initiative for decolonisation the curriculum? Yes/No  | Yes |
| Is there a specific university anti-racist strategy? Yes/No  | Yes |

\*In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any appropriate cell to ensure compliance.

## 24/043

**Your Request 1**: Your institution, Liverpool John Moores University, has been awarded a Race Equality Charter by Advance HE. In light of that, I would like to request the following information.

1. The application form submitted to Advance HE with respect to your institution being awarded this charter, with personal information redacted.

2. The action plan submitted with respect to the application form mentioned above, if not already included in the same document.

**LJMU Response 1:** The University will not be disclosing this document because it would be prejudicial to our commercial interests to do so.

Section 43(2) of the FOIA allows us to withhold information in such cases and we do not consider there is public interest in disclosing it.

## 24/044

**Your Request 1**: Please email me the names of the providers you hold in relation to the provision of social Work placements for your MA Social Work.

**LJMU Response 1:** 2023/24 Social Work Placements:

Private and Voluntary Organisations

* Time Matters UK
* Forward Trust
* NSPCC
* Ncompass
* Person Shaped Support (PSS)
* Sefton Women and Children’s Aid (SWACA)
* The Children’s Society
* Wirral Metropolitan College
* Young Persons Advisory Service (YPAS)
* Big Life Group
* Gaddum
* The Wallich
* The Venus Centre
* Age UK Wirral
* Liverpool YMCA – City of Liverpool Young Men’s Christian Association

Local Authorities & NHS

* Warrington Borough Council
* Halton Borough Council
* Liverpool City Council
* Knowsley Metropolitan Borough Council
* Alder Hey Children’s NHS Foundation Trust
* Wirral Metropolitan Borough Council
* Cheshire West And Chester Council
* Sefton Council
* Mersey Care NHS Foundation Trust

## 24/045

**Your Request 1**: I would be grateful if you could provide the following documentation for the Byrom Street City Campus at Liverpool John Moores University (formerly Liverpool Polytechnic) during the 1990s:

* Any asbestos surveys conducted.

**LJMU Response 1:** This information is not held.

The duty to manage asbestos in all non-domestic buildings was an explicit duty introduced by The Control of Asbestos at Work Regulations 2002 which came into force in 2004. Surveys were not undertaken during the 1990s.

**Your Request 2**:

* Any documentation regarding renovations to the buildings which subsequently detected the presence of asbestos.

**LJMU Response 2:** Section 12 of the FOIA puts a limit of £450 on the costs the University should need to incur in responding to a request for information. Any request costing in excess of this amount should be refused. To ascertain this information would require manual analysis of each file. Due to the volume of buildings on the Byron Street Campus we estimate the costs of manual analysis would be in excess of £450.

**Your Request 3**:

* Any documentation detailing asbestos removal.

**LJMU Response 3:** See Response 2

## 24/046

**Your Request 1**: *How much solar energy the university uses per year.*

**LJMU Response 1:** 2022 / 2023 - 11,223 kwh

**Your Request 2**: *- How many solar panels the university has across all campuses.*

**LJMU Response 2:** LJMU has 2 installations:

o Installation 1: 20 panels. Total Installed capacity 6 kwp

o Installation 2: 40 panels. Total Installed capacity 10 kwp

## 24/047

***Your Request 1****:*

*How many sexual incidents have been reported to your university since January 1, 2021. Please provide information per month.*

|  |  |  |  |
| --- | --- | --- | --- |
| Month | 2021 | 2022 | 2023 |
| JAN | 0 | 0 | 0 |
| FEB | 0 | 0 | 0 |
| MAR | 0 | 0 | 0 |
| APR | 0 | 0 | 0 |
| MAY | <5 | <5 | <5 |
| JUNE | <5 | 0 | <5 |
| JULY | 0 | 0 | 0 |
| AUG | 0 | <5 | 0 |
| SEPT | 0 | 0 | 0 |
| OCT | <5 | 0 | 0 |
| NOV | 0 | 0 | 0 |
| DEC | 0 | 0 | 0 |

**LJMU Response 1:**

None yet recorded for 2024.

In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any appropriate cell to ensure compliance.

**Your Request 2**:

*If possible, please provide a breakdown on the above complaints (1) per month since January 1, 2021 (ie harassment, sexual assault, rape)*

**LJMU Response 2:**LJMU records all complaints of sexual incidents as ‘sexual misconduct’ rather than the specific categories cited above.

**Your Request 3**:

*Of the above (1) what was the outcome of each incident?*

**LJMU Response 3:**All cases were investigated by LJMU: 3 were upheld, 2 could not reach a conclusion, 1 did not proceed as the alleged perpetrator withdrew from LJMU and 1 did not proceed as the reporting student did not engage with the process.

***Your Request 4***

*In how many sexual incidents reported to the university since January 1, 2021 was the suspect/alleged individual a member of staff at your university. Please provide information per month.*

**LJMU Response 4:**

|  |  |  |  |
| --- | --- | --- | --- |
| Month | 2021 | 2022 | 2023 |
| JAN | 0 | 0 | 0 |
| FEB | 0 | 0 | 0 |
| MAR | 0 | 0 | <5 |
| APR | 0 | 0 | <5 |
| MAY | 0 | 0 | 0 |
| JUNE | 0 | 0 | 0 |
| JULY | 0 | 0 | <5 |
| AUG | 0 | 0 | 0 |
| SEPT | 0 | 0 | 0 |
| OCT | 0 | 0 | 0 |
| NOV | 0 | 0 | 0 |
| DEC | <5 | 0 | 0 |

In accordance with Section 40(2) of the FOIA, the University has not been able to give the exact numbers where small numbers of individuals are involved, so that an individual cannot be identified, or inferences be drawn about them. The University has inserted a “fewer than five” (<5) value in any appropriate cell to ensure compliance.

***Your Request 4***

*What was the outcome of each of these incidents (4)?*

**LJMU Response 4:** Final written warnings. Outcome incomplete: left during the process.

## 24/048

**Your Request 1**: *The number of lecturers employed in your Policing team (please breakdown into Principal, Lead Lecturer and lecturer etc) delivering the Police Constable Degree Apprenticeship (PCDA)?*

**LJMU Response 1:** 3 Senior Lecturers, 13 Lecturers.

**Your Request 2**: *How many of those lecturers identified in Q.1 above hold degrees and at what level (Graduate or Masters etc)?*

**LJMU Response 2:** Those mentioned above all have a minimum of a Level 6 qualification.

 **Your Request 3**: *What are the degree disciplines that they hold?*

**LJMU Response 3:** LCAPS are pleased to deliver provision by experts from a wide variety of disciplines.

## 24/049

**Your Request 1**: Please could you share the advice given by the AWERB to the establishment licence holder in the last 3 years specifically regarding replacements and alternative methods to animal testing.

**LJMU Response 1:** Please see Annex 1 attached which contains extracts from the AWERB meetings which relate to ‘replacements and alternative methods to animals testing’.

Redactions have been applied where the documents contain personal data. Section 40(2) FOIA allows us to withhold information in such cases.

Please note that in addition to documented discussions in the AWERB meetings, advice is given to the Establishment Licence Holder verbally on an ad-hoc basis.

## 24/050

 ***Your Request 1****: The estimated total number of acres of land that you own.*

**LJMU Response 1**: 59 acres.

***Your Request 2:*** *The estimated total number of acres that you own which are not in operational use.*

**LJMU Response 2:** 9 acres.

***Your Request 3:*** *The annual spending on managing and maintaining your property estate in the financial year 2022/23. Please provide a breakdown:-*

**LJMU Response 3:**

• Maintenance (including Long Term Maintenance) - £3.23m

• Infrastructure Improvements - £10.9m

• Fire safety - £0.7m

• Grounds Main - £0.03m

***Your Request 4:*** *The number of empty homes you currently own.*

**LJMU Response 4**: 1 - halls of residence which has been vacant for 15 years and ready for demolition/disposal.

***Your Request 5:*** *The number of empty buildings you currently own that are not homes.*

**LJMU Response 5:** 12 - which includes a campus that is being prepared for disposal.

***Your Request 6:*** *Please provide a copy of your asset register.*

**LJMU Response 6:** Strategic property assets (land and buildings) as listed below:

Building Name

10 Rodney St (vacant)

50 St Annes Steet (vacant)

62 St Anne Street (leased)

Aldham Robarts (including Pavilion)

Aquinas

Art & Design Academy

Avril Robarts

Byrom Street

Education Building (leased)

Egerton Court

Exchange Station (leased)

Gt Crosshall St

Hardman House (leased)

Henry Cotton

IM Marsh Campus (vacant)

Joe H Makin

John Foster

Liverpool Science Park 1 (leased)

Liverpool Science Park 2 (leased)

Marybone Lecture Theatre (leased)

Modular Building

Redmonds Building

Rodney House

Roscoe Court (4/6 Rodney St) including Mews

Sports Building

Student Life Building

Tithebarn Building

## 24/051

 ***Your Request 1****: What software do you use for your payroll, hr and finance solutions?*

**LJMU Response 1:**

* HR/Payroll System – Oracle eBusiness Suite R12.2
* Recruitment – Hireserve
* Staff Benefits – Vivup
* Performance Management System – Actus

***Your Request 2****: how much annually do you spend on each?*

**LJMU Response 2:**

* Oracle eBusiness Suite R12.2 - £581,980
* Hireserve - £52,607
* Vivup – £6,960
* Actus - £29,400

***Your Request 3****: when does each contract expire?*

**LJMU Response 3:**

* Oracle eBusiness Suite R12.2 – expires 31/08/2024.
* Hireserve – expires 01/07/2025.
* Vivup – expires 30/11/2024.
* Actus – expires 31/05/2025.

***Your Request 4****: Do you manage your payroll in-house or do you outsource it if so, who do you outsource it to?*

**LJMU Response 4:** In-house

***Your Request 5****: How many people do you pay each month using your payroll solution?*

**LJMU Response 5:** 3203

***Your Request 6****: How many pensioners do you pay using your payroll solution?*

**LJMU Response 6:** 141

***Your Request 7****: Do you use Microsoft power platform technologies such as Power Automate, Power Virtual Agents?*

**LJMU Response 7:** No

***Your Request 8****: What is the employee count at the university?*

**LJMU Response 8:** 3203

***Your Request 9****: Do you collaborate with other organisations in the delivery of HR & Payroll shared services? If so which organisation?*

**LJMU Response 9:** No

***Your Request 10****: Do you work with any industry experts such as ATOS, KPMG, EY, Accenture etc?*

**LJMU Response 10:** No

***Your Request 11****: Who at the university is the head of service for HR and Payroll software or services and what is their role?*

**LJMU Response 11:** Finance Director