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**Quality Assurance Agency Subject Benchmark Statement Alignment Verification**

***As part of the university’s obligations to the Office for Students, it is required to ensure that its programmes are up-to-date (Ongoing Condition B1) and that their standards appropriately reflect applicable sector-recognised standards (Ongoing Condition B5).***

***Through their description of the nature of study and the academic standards expected of graduates in a specific subject area, the Quality Assurance Agency’s (QAA) Subject Benchmark Statements are an important reference point in supporting programme teams to ensure that their programmes are up-to-date and that they reflect sector-recognised standards.***

***As Subject Benchmark Statements are reviewed periodically by the QAA, it is acknowledged that updated versions may be published during a programme’s period of approval.***

***As a result, as and when new Subject Benchmark Statements are published by the QAA, programme teams are required to assess their programme(s) in the context of the updated Subject Benchmark Statement to either:***

1. ***Provide assurances to the university, via the Validation and Review Oversight Panel (VROP) that the programme(s) is aligned to the updated Subject Benchmark Statement, without the need for amendment, or***
2. ***To confirm the necessary changes to the programme to facilitate alignment. Such changes would need to subsequently be presented to the Programme and Module Amendment Panel (PMAP) in-line with the university’s*** [***programme and module amendment process***](https://www.ljmu.ac.uk/-/media/files/ljmu/public-information-documents/academic-quality-and-regulations/academic-quality/guidance-for-programme-and-module-amendments.pdf)***.***

***Once VROP has confirmed that they are content with the assurances provided that the programme is aligned, without the need for amendment, the programme team should ensure that their programme specification(s) is updated to make reference to the latest version of the Subject Benchmark Statement. This update can be progressed as an*** [***administrative amendment***](https://www.ljmu.ac.uk/-/media/staff-intranet/academic-registry/files/how-to/making-a-change-to-a-programme-or-module-in-courseloop.pdf) ***within CourseLoop.***

***In the event that changes to the programme(s) are required, as part of the submission to PMAP, the programme team should ensure that an updated programme specification(s) is included which identifies the latest version of the Subject Benchmark Statement.***

***In both of the above scenarios, the programme team should ensure that the Subject Benchmark Statement Alignment Verification, which has been agreed by VROP, is attached to the amendment proposal. This will be supplied by the Panel’s Secretary, once VROP’s decision has been confirmed.***

***The latest versions of the QAA’s Subject Benchmark Statements can be found at*** [***https://www.qaa.ac.uk/the-quality-code/subject-benchmark-statements***](https://www.qaa.ac.uk/the-quality-code/subject-benchmark-statements)

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| 1. **Please confirm the programme(s) that has been assessed**
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| **Programme Code** | **Award** | **Title** |
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*(Please add more rows if necessary)*

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| 1. **Please confirm the details of the Subject Benchmark Statement against which the above programme(s) has been assessed**
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| **Title** | **Date of Publication** |
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| 1. **Having assessed the programme(s) identified in section 1 against the Subject Benchmark Statement identified in section 2 are you content that they are aligned, without the need to amend the programme(s)?**
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| **Yes** | **No** |
|[ ] [ ]
| **If “Yes”, please explain how you have made this judgement.** |
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| **If “No”, please confirm the programme and/or module amendments that will be required to facilitate alignment. Where more than one programme is encompassed within this document, the description of the required amendments should clearly identify which changes will be applied to which programme.****Please note, all proposed amendments must be approved via the university’s programme/module amendment process set out within the** [**Guidance for Programme and Module Amendments**](https://www.ljmu.ac.uk/-/media/files/ljmu/public-information-documents/academic-quality-and-regulations/academic-quality/guidance-for-programme-and-module-amendments.pdf)**. Consideration of this document will not constitute consideration or approval of the proposed amendments.**  |
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| **Alignment Verification completed by:**  |
| **Name:** |  |
| **Role:** |  |
| **Date:** |  |

***To be completed by the Secretary of VROP***

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| **Date Alignment Verification agreed by VROP** |
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